

AGENDA

Regular Board Meeting

June 24, 2021

5:30 P.M.

MCTA Board Room, 1st Floor

ROLL CALL

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – Approve for May 27, 2021

EXECUTIVE DIRECTOR’S REPORT – May 2021

COMMITTEE REPORTS –

Finance Committee

JoAnn Baratta

* Financials for May 1-31, 2021 for Fixed Route & Shared Ride

* Capital & Operating Purchase Reports subject to audit for May 1-31, 2021

* Capital & Operating Purchase Reports subject to audit for June 1-24, 2021

Operations Committee

Dave Edinger

Human Resource Committee

Wayne Mazur

Compliance Committee

John Hoback

Marketing Committee

Robert Huffman

OLD BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

****The next meeting of the Board of Directors will be on July 29, 2021****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
P.O. BOX 339
SCOTRUN, PA 18355**

Thursday, May 27, 2021 @ 5:30 P.M.

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held via Zoom Video Conference after due and proper notice. There were 6 Board Members present. The meeting was called to order at 5:35 P.M.

BOARD MEMBERS PRESENT	STAFF PRESENT
Richard Mutchler, Chairman	Margaret Howarth, Executive Director
Wayne Mazur, 1 st Vice Chairman	Richard Schlameuss, Asst. Executive Director
Erik Koopman, Asst. Treasurer	Joan Davidge, Chief Financial Officer
David Edinger, Secretary	Walter Quadarella, Rural Ops & Maint. Manager
Robert Huffman	Robert Gress, HR/Safety Manager
Maria Candelaria	Guy LaBar, Shared Ride Manager
	Iris Rivera, Recording Secretary
	David Horvath, Solicitor

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

The minutes from the April 29, 2021 meeting were reviewed and approved.

EXECUTIVE DIRECTOR’S REPORT:

Peggy presented the Executive Director’s report for April for Fixed Route (FR) & Shared Ride (SR). Ridership continues to improve in FR and we will see even more increase in ridership with the NPS and Kalahari trips. The OTP in Fixed Route is down due to construction. Ridership in Shared Ride is starting to slowly come back as well. We will start to see even more increase in ridership in SR as trippers resume this summer. Flex continues to be low due to Burnley still being closed.

FINANCIAL REPORT:

The Finance Committee met on May 25th. Joan reported that in Fixed Route we’re still not using ACT44, and we’ve been using less of the CARES act to cover expenses. We’re still gauging the use of the CNG fuel, we won’t know what the real cost is going to be until the new fiscal year. Expenses overall are under budget in Fixed Route. In Shared Ride, the 3rd quarter adjustments were done for MATP, and we are under budget. We are using more from the CARES act than we budgeted in Shared Ride, but driver wages and expenses are still under budget. Talley won the bid for diesel and gasoline, which took effect on May 14th. Reinsel won the bid for auditor, and we are now working on the RFP for solicitor. Also, we will be doing an MOU with Larry Shaub who will be helping the finance department streamline procedures. Peggy mentioned that there will be an adjustment made to MATP of \$39,000 for expenses that were under budget in FY19-20. The adjustment will show in the FY20-21 audit. We will be making adjustments in FY20-21 & FY21-22 when expenses come under budget for MATP trips provided.

The **Capital & Operating Purchase Reports** for Period 10, April 1-30, 2021 were reviewed and ratified, subject to audit.

The **Capital & Operating Purchase Reports** for Period 11, May 1-27, 2021 were reviewed and ratified, subject to audit.

The **Budget & Variance Reports** for April 1-30, 2021 for Fixed Route and Shared Ride were reviewed and ratified, subject to audit.

OPERATIONS:

Peggy reported that the washbay should be completed by June 9th, and we are on target to be under budget. We received the certificate of occupancy on May 21st, but we will not be running buses through the bay until it is completed. The 3 CNG's are having engine issues, there has been oil found in the coolant. The issue is being investigated, and the buses will be taken to Northampton for service. The land development project is moving forward, there was a meeting in April with an engineer sent by PennDOT. There is another meeting scheduled for June 10th, where there will be a discussion about future construction. There are 5 capital projects for FY21-22 which include: SR bus replacements, a tire changer, exterior door replacement, garage door replacement, front gate replacement and the chip & seal of the parking lot.

HUMAN RESOURCES:

Bob reported that there was one minor W/C claim, with no major issues, and no lost time. There has been a decrease of \$33,000 in W/C insurance premiums from last year. The new AED's have been placed in vehicles and throughout the building. In-person board meetings will resume in June, and it will be advertised that masks will be required by the public until further notice.

COMPLIANCE:

The Compliance Committee met on May 18th, they reviewed the last certification. Now that the certification reviews have been completed, the compliance committee will be looking at some new things pertaining to procurement. The next meeting is TBD.

MARKETING:

Rich reported that the NPS is doing really well, and we definitely see the need for our service. The Kalahari service is also doing very well. We are seeing standing room only for Kalahari, about 300 people per day. Tony has distributed the brochures for the trippers planned for this summer, and he has already received phone calls to reserve seats. The West End Fair will be held the third week in August, from 3:00pm to 9:00pm. We have a reserved time slot to do a presentation at the pavilion. We have also been coordinating the locations where the e-signs will be installed. The 5 microtransit vehicles have been ordered, and we're looking to launch the service in October. We will be promoting both the Flex & the microtransit service soon.

OLD BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

None

RESOLUTIONS:

Resolution 2021-4 for CCA21-22 Local Match Assurance was adopted by the Board.

QUESTIONS/COMMENTS:

None

ADJOURNMENT:

The meeting was adjourned at 6:45 p.m.

Signed by _____

Secretary/Assistant Secretary

MOTIONS FROM May 27, 2021

05-01-2021 - Motion to approve the minutes from the April 29, 2021 Board Meeting,
MOTION CARRIED- WM/EK

05-02-2021 - Motion to approve the Capital Purchases for April 1-30, 2021,
Subject to audit
MOTION CARRIED- EK/MC

05-03-2021 – Motion to approve the Operating Purchases for April 1-30, 2021,
Subject to audit
MOTION CARRIED – EK/MC

05-04-2021 - Motion to approve the Capital Purchases for May 1-27, 2021,
Subject to audit
MOTION CARRIED- WM/EK

05-05-2021 – Motion to approve the Operating Purchases for May 1-27, 2021,
Subject to audit
MOTION CARRIED – WM/EK

05-06-2021 – Motion to approve the FR Budget & Variance Report for April 1-30, 2021,
Subject to audit
MOTION CARRIED – EK/WM

05-07-2021 – Motion to approve the SR Budget & Variance Report for April 1-30, 2021,
Subject to audit
MOTION CARRIED – WM/EK

05-08-2021 – Motion to adopt Resolution 2021-4 for CCA21-22 Local Match Assurance.
MOTION CARRIED – RH/EK

05-09-2021 – Motion to adjourn
MOTION CARRIED –MC/EK



EXECUTIVE DIRECTOR'S REPORT



FIXED ROUTE				MAY 2021	SHARED RIDE				FLEX CONNECT	
OTP= 79%	(Monthly)	Monthly Goals ↑ ↓	FY20/21 YTD Average		FY20/21 YTD Average	Monthly Goals ↑ ↓	(Monthly)	OTP= 81%	MONTHLY TRIPS (99)	
1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 173,592/yr:					1. RIDERSHIP (70% of JUL-FEB trend FY19/20) 60,196/yr:				1. RIDERSHIP FLEX Orange:	
Monthly Goal: 14,743	16,310	↑	-22.16%		-21.31%	↓	4,440	Monthly Goal: 5,113	Flex Orange Monthly Goal: 157	69
(=173,592÷365 x 31) YTD Avg					(=60,196÷365 x 31) YTD Average				Same every month (based on \$26.75/trip avg)	
2. EXPENSE/VRH \$101.81: PennDOT Performance Rpt					2. EXPENSE/VRH \$61.47: PennDOT Performance Rpt				2. RIDERSHIP FLEX Violet:	
Monthly Goal: \$101.81	\$124.62	↑	\$140.43		\$85.92	↑	\$78.89	Monthly Goal: \$61.47	Flex Violet Monthly Goal: 226	30
Same every month					Same every month (Use total Rev on BUDVAR)				Same every month (based on \$16/trip avg)	
3. REVENUE/VRH \$10.90: PennDOT Performance Rpt					3. Federal Cares 5307 Annual Budget ≤ \$666,000:				3. RIDERSHIP FLEX Yellow:	
Monthly Goal: \$10.90	\$22.51	↑	\$8.68		127.11%	↓	\$46,177	Monthly Goal: ≤ \$55,500	Flex Yellow Monthly Goal: 116	0
Same every month (Use Revenues only, no Subsidies)					(Fund use to budget)		Number needs to be as close to 0 as possible (with less reliance on additional FR subsidy)		Same every month (based on \$20/trip avg)	
4. \$3,471,000/yr. BUDGET:					4. BUDGET \$2,551,000/yr:					
Monthly Goal: \$294,797	81.93%	↓	86.81%		80.67%	↓	79.45%	Monthly Goal: \$216,660		
(=3,471,000÷365 x 31)					(=2,551,000÷365 x 31)					
5. ROAD CALLS: ≥ 12,000					5. ROAD CALLS: ≥ 17,000					
MAY Total FR Miles: 33,982	4,855	↓	35.70%		172.95%	↑	17,762	MAY Total SR Miles: 53,287		

Monroe County Transportation Authority							
Budget Variance Report for Fixed Route							
For the Eleven Months Ending May 31, 2021							
		Period to Date - May			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'4111-0-1	Farebox Fixed Route	9,473.96	9,230.77	243.19	78,204.38	110,769.23	(32,564.85)
'4113-0-1	Billed Fixed Route	-	461.54	(461.54)	3,622.70	5,538.46	(1,915.76)
'4151-0-1	Office Sales - Tickets & Pass	24,337.32	4,615.38	19,721.94	66,298.14	55,384.58	10,913.56
'4170-0-1	Advertising Revenue FR	-	-	-	-	-	-
'4510-0-1	Grants Federal 5311	76,923.00	76,923.00	-	923,077.00	923,077.00	-
'4511-0-1	Grants Federal 5307	-	-	-	-	-	-
4512-0-1	Grants Federal 5307 CARES-FR	106,444.00	128,375.00	(21,931.00)	1,456,709.00	1,540,497.00	(83,788.00)
'4520-0-1	Grants State Act 44-FR	-	24,615.00	(24,615.00)	0.12	295,385.00	(295,384.88)
'4570-0-1	Grants Local F/R	14,530.00	14,530.00	-	174,358.00	174,358.00	-
4576-0-1	Grants Local - County Relief Block Grant-FR	-	-	-	40,437.70	23,760.00	16,677.70
'4590-0-1	Other Revenue F/R	-	8,231.00	(8,231.00)	12,753.45	98,769.00	(86,015.55)
'4591-0-1	Route Guarantee FR	9,775.00	-	9,775.00	9,775.00	-	9,775.00
'4996-0-1	Interest Income -FR	31.12	18.46	12.66	309.24	221.54	87.70
	Total Revenue	241,514.40	267,000.15	(25,485.75)	2,765,544.73	3,227,759.81	(462,215.08)
'5010-1-1	Wages: Mechn-FR	20,598.82	20,307.69	(291.13)	240,229.13	243,692.31	3,463.18
'5010-2-1	Wages: Driver-FR	49,366.41	51,231.00	1,864.59	547,173.56	623,769.00	76,595.44
'5050-1-1	Fica: Mechn-FR	1,774.76	1,846.15	71.39	21,215.32	22,153.81	938.49
'5050-2-1	Fica: Driver-FR	4,027.27	4,846.15	818.88	46,859.88	58,153.81	11,293.93
'5052-1-1	PAUC: Mechn-FR	-	138.46	138.46	1,229.99	1,661.54	431.55
'5052-2-1	PAUC: Driver-FR	78.34	392.31	313.97	3,254.46	4,707.69	1,453.23
'5096-1-1	Pension: Mechn-FR	1,259.34	1,218.46	(40.88)	14,824.66	14,621.54	(203.12)
'5096-2-1	Pension: Driver-FR	2,487.60	3,240.00	752.40	29,408.18	38,880.00	9,471.82
'5330-2-1	Complimentary Transportation-ADA	3,354.00	3,553.85	199.85	38,008.00	42,646.19	4,638.19
5331-2-1	Flex - Orange:Trans-FR	1,408.00	2,746.15	1,338.15	19,144.00	32,953.81	13,809.81
5332-2-1	Flex - Yellow:Trans-FR	-	148.62	148.62	-	1,783.42	1,783.42
5333-2-1	Flex - Violet:Trans-FR	496.00	138.46	(357.54)	5,916.00	1,661.54	(4,254.46)
'5610-1-1	Parts: Garge-FR	8,732.24	6,230.77	(2,501.47)	55,878.89	74,769.23	18,890.34
'5612-1-1	Filters: Garge-FR	1,073.18	807.69	(265.49)	8,647.62	9,692.31	1,044.69
'5630-2-1	Purchased Tires: Trans-FR	-	1,846.15	1,846.15	13,125.24	22,153.81	9,028.57
5650-2-1	Electric: CNG:Trans-FR	1,318.54	530.77	(787.77)	13,184.45	6,369.23	(6,815.22)
5651-2-1	Fuel: CNG Expense:Trans-FR	3,672.59	7,522.62	3,850.03	18,934.66	90,271.42	71,336.76
'5652-2-1	Fuel Expense: Trans-FR	12,528.92	9,230.77	(3,298.15)	102,296.33	110,769.23	8,472.90
'5653-2-1	Taxes:Trans-FR	44.74	55.38	10.64	594.68	664.58	69.90
'5654-2-1	Motor Oil: Trans-FR	-	923.08	923.08	6,566.79	11,076.96	4,510.17
'5656-2-1	Antifreeze: Trans-FR	302.50	276.92	(25.58)	1,512.50	3,323.04	1,810.54
'5659-1-1	Other Fluids FR :Garage	441.70	323.08	(118.62)	4,571.70	3,876.96	(694.74)
'5910-6-1	Professional Fees FR	-	576.92	576.92	-	6,923.04	6,923.04
'6010-6-1	Wages: Admin-FR	38,454.89	42,461.54	4,006.65	415,257.84	509,538.46	94,280.62
'6030-1-1	Vacation Pay: Garge-FR	2,305.20	1,707.69	(597.51)	22,399.48	20,492.31	(1,907.17)
'6030-2-1	Vacation Pay: Trans-FR	2,496.48	3,461.54	965.06	37,237.68	41,538.46	4,300.78

Monroe County Transportation Authority							
Budget Variance Report for Fixed Route							
For the Eleven Months Ending May 31, 2021							
		Period to Date - May			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
'6030-6-1	Vacation Pay: Admin-FR	1,535.42	2,700.00	1,164.58	35,837.40	32,400.00	(3,437.40)
'6032-1-1	Sick Pay: Garge-FR	118.99	207.69	88.70	1,915.71	2,492.31	576.60
'6032-2-1	Sick Pay: Trans-FR	1,248.24	807.69	(440.55)	6,776.16	9,692.31	2,916.15
'6032-6-1	Sick Pay: Admin-FR	184.32	415.38	231.06	3,865.17	4,984.58	1,119.41
'6034-1-1	Holiday Pay: Garge-FR	-	784.62	784.62	8,994.42	9,415.42	421.00
'6034-2-1	Holiday Pay: Trans-FR	-	1,569.23	1,569.23	19,258.56	18,830.77	(427.79)
'6034-6-1	Holiday Pay: Admin-FR	157.76	1,615.38	1,457.62	14,604.97	19,384.58	4,779.61
'6039-1-1	Other Paid Absences: Garge-FR	344.98	230.77	(114.21)	2,753.85	2,769.23	15.38
'6039-2-1	Other Paid Absences: Trans-FR	-	392.31	392.31	5,527.92	4,707.69	(820.23)
'6039-6-1	Other Paid Absences: Admin-FR	250.00	553.85	303.85	6,046.80	6,646.19	599.39
'6050-6-1	Fica on Wages: Admin-FR	3,008.45	3,692.31	683.86	35,954.57	44,307.69	8,353.12
'6052-6-1	PAUC on Wages: Admin-FR	53.59	231.23	177.64	2,117.88	2,774.77	656.89
'6054-6-1	FICA on 3rd Party Sick Pay	-	46.15	46.15	172.14	553.81	381.67
'6090-1-1	Hospitalization: Garge-FR	3,535.30	3,461.54	(73.76)	39,058.07	41,538.46	2,480.39
'6090-2-1	Hospitalization: Trans-FR	14,017.80	15,000.00	982.20	159,898.70	180,000.00	20,101.30
'6090-6-1	Hospitalization: Admin-FR	8,438.35	8,538.46	100.11	86,704.30	102,461.54	15,757.24
'6092-1-1	Life Insurance: Garge-FR	181.72	170.77	(10.95)	2,008.52	2,049.23	40.71
'6092-2-1	Life Insurance: Trans-FR	480.89	484.62	3.73	5,191.66	5,815.42	623.76
'6092-6-1	Life Insurance: Admin-FR	258.91	253.85	(5.06)	2,757.13	3,046.19	289.06
'6093-6-1	Employee Assistance Program FR	-	27.69	27.69	1,828.00	332.31	(1,495.69)
'6094-1-1	Uniforms: Garge-FR	170.18	184.62	14.44	2,231.16	2,215.42	(15.74)
'6094-2-1	Uniforms: Trans-FR	467.37	553.85	86.48	6,051.59	6,646.19	594.60
'6096-6-1	Pension: Admin-FR	2,350.81	2,312.31	(38.50)	26,640.61	27,747.69	1,107.08
'6097-6-1	Employee Education Reimb - FR	269.50	-	(269.50)	269.50	-	(269.50)
'6098-1-1	Bonus/Gifts: Garge-FR	150.00	530.77	380.77	5,251.56	6,369.23	1,117.67
'6098-2-1	Bonus/Gifts: Trans-FR	-	346.15	346.15	3,493.47	4,153.81	660.34
'6098-6-1	Bonus/Gifts: Admin-FR	(150.00)	1,384.62	1,534.62	7,618.86	16,615.42	8,996.56
'6152-3-1	Building Contract Service-FR	1,090.48	2,307.69	1,217.21	20,696.16	27,692.31	6,996.15
'6153-3-1	Building Supplies & Materials-FR	-	-	-	919.02	-	(919.02)
'6154-3-1	Building:Repairs & Maintenance-FR	3,870.93	1,615.38	(2,255.55)	20,977.73	19,384.58	(1,593.15)
'6159-3-1	Building - Other FR	-	-	-	-	-	-
'6215-6-1	Staff Travel: Admin-FR	-	230.77	230.77	-	2,769.23	2,769.23
'6251-6-1	Board Seminars: Admin-FR	-	-	-	-	-	-
'6253-6-1	Staff Seminars: Admin-FR	705.60	115.38	(590.22)	3,199.67	1,384.58	(1,815.09)
'6310-6-1	Telephone: Admin-FR	643.63	761.54	117.91	7,479.43	9,138.46	1,659.03
'6330-6-1	Electric: Admin-FR	-	1,153.85	1,153.85	9,456.70	13,846.19	4,389.49
'6350-6-1	Non-Elec. Heat: Admin-FR	(766.89)	923.08	1,689.97	6,003.20	11,076.96	5,073.76
'6360-6-1	Cable TV: Admin-FR	87.68	73.85	(13.83)	895.60	886.19	(9.41)
'6370-6-1	Water Expense: Admin-FR	3,010.60	461.54	(2,549.06)	5,507.81	5,538.46	30.65
'6390-6-1	Garbage Removal: Admin-FR	162.86	623.08	460.22	3,093.94	7,476.96	4,383.02

Monroe County Transportation Authority
Budget Variance Report for Fixed Route
For the Eleven Months Ending May 31, 2021

Account #	Account Name	Period to Date - May			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
'6530-4-1	Advertising: Promo-FR	-	-	-	-	-	-
'6531-4-1	Legal Notice Adv: Promo-FR	-	69.23	69.23	804.69	830.77	26.08
'6550-4-1	Marketing: Promo-FR	945.00	923.08	(21.92)	7,376.70	11,076.96	3,700.26
'6551-4-1	Schedules Expense: Promo-FR	596.50	923.08	326.58	2,811.50	11,076.96	8,265.46
'6552-4-1	Tickets & Passes: Promo-FR	-	92.31	92.31	320.00	1,107.69	787.69
'6710-5-1	Vehicle Insurance: In&Sf-FR	23,949.89	21,692.31	(2,257.58)	275,047.09	260,307.69	(14,739.40)
'6720-5-1	In House Claims-FR	-	253.85	253.85	11,538.26	3,046.19	(8,492.07)
'6736-5-1	Workmans Comp Ins: In&Sf-FR	3,794.79	3,553.85	(240.94)	41,742.69	42,646.19	903.50
'6751-5-1	Safety Equipment: In&Sf-FR	-	1,153.85	1,153.85	49,816.19	37,606.19	(12,210.00)
'6752-5-1	Safety and Training - FR	-	1,384.62	1,384.62	3,567.00	16,615.42	13,048.42
'6800-1-1	Consumable Supplies: Garge-FR	1,219.81	784.62	(435.19)	8,724.10	9,415.42	691.32
'6800-2-1	Consumable Supplies: Trans-FR	-	-	-	194.03	-	(194.03)
'6800-6-1	Consumable Supplies: Admin-FR	299.98	415.38	115.40	8,016.14	4,984.58	(3,031.56)
'6850-6-1	Postage: Admin-FR	44.67	138.46	93.79	1,106.34	1,661.54	555.20
'6910-6-1	Professional Fees: Admin-FR	2,744.13	5,538.46	2,794.33	38,281.64	66,461.54	28,179.90
'6911-6-1	Legal Expense: Admin-FR	1,330.00	738.46	(591.54)	8,656.76	8,861.54	204.78
'6912-6-1	Labor Attorney: Admin-FR	-	392.31	392.31	-	4,707.69	4,707.69
'6913-6-1	Drug Screens - FR	142.17	230.77	88.60	2,083.40	2,769.23	685.83
'6915-6-1	Maintenance/Service Agreements:Admin-FR	1,796.22	3,076.00	1,279.78	16,951.54	27,908.00	10,956.46
'6916-6-1	Auditor: Admin-FR	-	1,250.77	1,250.77	16,260.01	15,009.23	(1,250.78)
'6930-1-1	Small Tools & Equip.: Garge-FR	-	184.62	184.62	2,461.15	2,215.42	(245.73)
'6930-6-1	Small Tools & Equipment: Admin-FR	1,584.92	1,615.38	30.46	9,667.80	19,384.58	9,716.78
'6951-1-1	Towing Expense: Garge-FR	-	115.38	115.38	-	1,384.58	1,384.58
'6952-2-1	License Renewals & Physicals: Trans-FR	105.00	392.31	287.31	3,311.49	4,707.69	1,396.20
'6954-2-1	Communication: Trans-FR	571.31	553.85	(17.46)	8,386.96	6,646.19	(1,740.77)
'6970-6-1	Dues/Memb/Subsc/: Admin-FR	151.25	403.38	252.13	3,507.56	4,840.58	1,333.02
'6999-6-1	Other Expense Admin - FR	-	461.54	461.54	499.14	5,538.46	5,039.32
'7996-6-1	Bank Charges-FR	140.18	138.46	(1.72)	2,278.24	1,661.54	(616.70)
'8000-1-1	Capital Expense Paid With Operating Fund:Gar	-	-	-	3,604.72	-	(3,604.72)
	Total Expenses	241,514.81	267,000.57	25,485.76	2,765,544.12	3,227,759.75	462,215.63
	Net Income from Operations	(0.41)	(0.42)	0.01	0.61	0.06	0.55

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Eleven Months Ending May 31, 2021

Account #	Account Name	Period to Date - May			Year to Date		
		Actual	Budget	Variance	Actual	Budget	Variance
4111-0-2	Farebox Shared Ride	5,873.00	8,076.92	(2,203.92)	52,656.35	96,923.04	(44,266.69)
4113-0-2	Billed Shared Ride	4,619.30	6,392.31	(1,773.01)	44,770.15	76,707.69	(31,937.54)
4170-0-2	Advertising Revenue SR	-	-	-	-	-	-
4512-0-2	Grants Federal 5307 CARES-SR	46,177.00	51,231.00	(5,054.00)	781,422.00	614,769.00	166,653.00
4520-0-2	Grants State Act 44-SR	-	-	-	-	-	-
4550-0-2	Grants Lottery - SR	41,703.55	58,153.85	(16,450.30)	423,240.50	697,846.19	(274,605.69)
4553-0-2	Grants PWD-SR	23,324.35	21,923.08	1,401.27	205,392.00	263,076.96	(57,684.96)
4560-0-2	Medical Assistance Grant	50,439.00	50,439.08	(0.08)	381,084.38	605,268.96	(224,184.58)
4996-0-2	Interest Income -SR	8.66	14.77	(6.11)	102.54	177.23	(74.69)
	Total Revenue	172,144.86	196,231.01	(24,086.15)	1,888,669.92	2,354,769.07	(466,099.15)
5010-1-2	Wages: Mechn-SR	13,732.55	13,384.62	(347.93)	160,152.76	160,615.42	462.66
5010-2-2	Wages: Driver-SR	45,172.01	54,230.77	9,058.76	450,024.82	650,769.23	200,744.41
5050-1-2	Fica: Mechn-SR	1,183.18	1,153.85	(29.33)	14,143.55	13,846.19	(297.36)
5050-2-2	Fica: Driver-SR	3,865.19	4,615.38	750.19	40,888.12	55,384.58	14,496.46
5052-1-2	PAUC: Mechn-SR	-	81.23	81.23	820.00	974.77	154.77
5052-2-2	PAUC: Driver-SR	237.54	541.85	304.31	4,117.98	6,502.19	2,384.21
5096-1-2	Pension: Mechn-SR	839.56	812.31	(27.25)	9,883.11	9,747.69	(135.42)
5096-2-2	Pension: Driver-SR	1,617.57	3,230.77	1,613.20	16,871.57	38,769.23	21,897.66
5320-2-2	MA Outside Transportation	-	-	-	-	-	-
5340-2-2	MA Mileage Reimburse-In County	4,041.75	3,000.00	(1,041.75)	23,916.04	36,000.00	12,083.96
5342-2-2	MA Mileage Reimburse-Out Cnty	2,754.85	923.08	(1,831.77)	18,579.67	11,076.96	(7,502.71)
5610-1-2	Parts: Garge-SR	2,659.40	2,538.46	(120.94)	16,912.41	30,461.54	13,549.13
5612-1-2	Filters: Garge-SR	82.68	138.46	55.78	1,482.54	1,661.54	179.00
5630-2-2	Purchased Tires: Trans-SR	(153.65)	2,076.92	2,230.57	8,590.63	24,923.04	16,332.41
5652-2-2	Fuel Expense: Trans-SR	11,170.07	11,538.46	368.39	87,288.28	138,461.54	51,173.26
5653-2-2	Taxes:Trans-SR	56.94	69.23	12.29	756.86	830.77	73.91
5654-2-2	Motor Oil: Trans-SR	-	392.31	392.31	1,818.98	4,707.69	2,888.71
5656-2-2	Antifreeze: Trans-SR	-	62.77	62.77	302.50	753.23	450.73
6010-6-2	Wages: Admin-SR	38,454.90	42,461.54	4,006.64	415,257.88	509,538.46	94,280.58
6030-1-2	Vacation Pay: Garge-SR	1,536.80	923.08	(613.72)	14,933.00	11,076.96	(3,856.04)
6030-2-2	Vacation Pay: Trans-SR	408.48	1,084.62	676.14	15,486.24	13,015.42	(2,470.82)
6030-6-2	Vacation Pay: Admin-SR	1,535.42	2,700.00	1,164.58	35,837.46	32,400.00	(3,437.46)
6032-1-2	Sick Pay: Garge-SR	79.33	132.00	52.67	1,277.17	1,584.00	306.83
6032-2-2	Sick Pay: Trans-SR	680.80	369.23	(311.57)	8,153.60	4,430.77	(3,722.83)
6032-6-2	Sick Pay: Admin-SR	184.32	415.38	231.06	3,865.17	4,984.58	1,119.41
6034-1-2	Holiday Pay: Garge-SR	-	406.15	406.15	5,996.30	4,873.81	(1,122.49)
6034-2-2	Holiday Pay: Trans-SR	-	530.77	530.77	8,033.44	6,369.23	(1,664.21)
6034-6-2	Holiday Pay: Admin-SR	157.76	1,615.38	1,457.62	14,605.00	19,384.58	4,779.58

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Eleven Months Ending May 31, 2021

		Period to Date - May			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6039-1-2	Other Paid Absences: Garge-SR	229.98	115.38	(114.60)	1,835.91	1,384.58	(451.33)
6039-2-2	Other Paid Absences: Trans-SR	272.32	161.54	(110.78)	3,267.84	1,938.46	(1,329.38)
6039-6-2	Other Paid Absences: Admin-SR	250.00	553.85	303.85	6,046.84	6,646.19	599.35
6050-6-2	Fica on Wages: Admin-SR	3,008.46	3,692.31	683.85	35,954.61	44,307.69	8,353.08
6052-6-2	PAUC on Wages: Admin-SR	53.60	230.77	177.17	2,117.94	2,769.23	651.29
6054-6-2	FICA on 3rd Party Sick Pay	-	46.15	46.15	172.15	553.81	381.66
6090-1-2	Hospitalization: Garge-SR	2,356.88	2,307.69	(49.19)	26,038.81	27,692.31	1,653.50
6090-2-2	Hospitalization: Trans-SR	2,880.72	3,750.00	869.28	34,826.62	45,000.00	10,173.38
6090-6-2	Hospitalization: Admin-SR	8,438.34	8,538.46	100.12	86,704.30	102,461.54	15,757.24
6092-1-2	Life Insurance: Garge-SR	121.15	115.38	(5.77)	1,339.00	1,384.58	45.58
6092-2-2	Life Insurance: Trans-SR	120.22	115.38	(4.84)	1,297.88	1,384.58	86.70
6092-6-2	Life Insurance: Admin-SR	258.90	253.85	(5.05)	2,757.13	3,046.19	289.06
6093-6-2	Employee Assistance Program SR	-	69.23	69.23	1,992.00	830.77	(1,161.23)
6094-1-2	Uniforms: Garge-SR	233.36	115.38	(117.98)	3,200.63	1,384.58	(1,816.05)
6094-2-2	Uniforms: Trans-SR	428.80	646.15	217.35	6,638.82	7,753.81	1,114.99
6096-6-2	Pension: Admin-SR	2,350.81	2,312.31	(38.50)	26,640.64	27,747.69	1,107.05
6097-6-2	Employee Education Reimb - SR	269.50	-	(269.50)	269.50	-	(269.50)
6098-1-2	Bonus/Gifts: Garge-SR	100.00	346.15	246.15	3,626.00	4,153.81	527.81
6098-2-2	Bonus/Gifts: Trans-SR	-	323.08	323.08	5,040.74	3,876.96	(1,163.78)
6098-6-2	Bonus/Gifts: Admin-SR	(150.00)	1,384.62	1,534.62	10,455.24	16,615.42	6,160.18
6253-6-2	Staff Seminars: Admin-SR	302.40	46.15	(256.25)	594.30	553.81	(40.49)
6310-6-2	Telephone: Admin-SR	377.98	438.46	60.48	10,587.75	5,261.54	(5,326.21)
6330-6-2	Electric: Admin-SR	-	623.08	623.08	5,091.99	7,476.96	2,384.97
6350-6-2	Non-Elec. Heat: Admin-SR	(450.40)	553.85	1,004.25	3,525.68	6,646.19	3,120.51
6360-6-2	Cable TV: Admin-SR	51.48	46.15	(5.33)	525.92	553.81	27.89
6370-6-2	Water Expense: Admin-SR	1,989.55	276.92	(1,712.63)	3,456.05	3,323.04	(133.01)
6390-6-2	Garbage Removal: Admin-SR	95.64	369.23	273.59	1,740.07	4,430.77	2,690.70
6710-5-2	Vehicle Insurance: In&Sf-SR	10,191.44	9,230.77	(960.67)	117,076.54	110,769.23	(6,307.31)
6720-5-2	In House Claims-SR	-	60.00	60.00	1,402.32	720.00	(682.32)
6736-5-2	Workmans Comp Ins: In&Sf-SR	5,174.71	4,846.15	(328.56)	56,921.81	58,153.81	1,232.00
6800-1-2	Consumable Supplies: Garge-SR	404.70	253.85	(150.85)	2,881.06	3,046.19	165.13
6800-2-2	Consumable Supplies: Trans-SR	-	-	-	234.00	-	(234.00)
6800-6-2	Consumable Supplies: Admin-SR	56.97	138.46	81.49	2,269.48	1,661.54	(607.94)
6850-6-2	Postage: Admin-SR	258.64	253.85	(4.79)	1,857.06	3,046.19	1,189.13
6910-6-2	Professional Fees: Admin-SR	773.98	1,615.38	841.40	10,883.14	19,384.58	8,501.44
6912-6-2	Labor Attorney: Admin-SR	-	253.85	253.85	-	3,046.19	3,046.19
6913-6-2	Drug Screens - SR	200.12	115.38	(84.74)	1,778.41	1,384.58	(393.83)
6916-6-2	Auditor: Admin-SR	-	830.77	830.77	10,839.99	9,969.23	(870.76)
6930-1-2	Small Tools & Equip.: Garge-SR	-	32.31	32.31	73.01	387.69	314.68

Monroe County Transportation Authority
Budget Variance Report for Shared Ride
For the Eleven Months Ending May 31, 2021

		Period to Date - May			Year to Date		
Account #	Account Name	Actual	Budget	Variance	Actual	Budget	Variance
6930-6-2	Small Tools & Equipment: Admin-SR	134.22	553.85	419.63	2,984.65	6,646.19	3,661.54
6951-1-2	Towing Expense: Garge-SR	-	161.54	161.54	-	1,938.46	1,938.46
6952-2-2	License Renewals & Physicals: Trans-SR	210.00	253.85	43.85	3,147.50	3,046.19	(101.31)
6954-2-2	Communication: Trans-SR	644.31	623.08	(21.23)	8,232.43	7,476.96	(755.47)
6970-6-2	Dues/Memb/Subsc/: Admin-SR	123.75	138.46	14.71	1,902.22	1,661.54	(240.68)
6999-6-2	Other Expense Admin-SR	-	-	-	-	-	-
7996-6-2	Bank Charges-SR	-	9.08	9.08	8.00	108.96	100.96
7998-7-2	Bad Debt - SR	84.85	-	(84.85)	436.55	-	(436.55)
	Total Expenses	172,144.83	196,230.77	24,085.94	1,888,667.61	2,354,769.27	466,101.66
	Net Income from Operations	0.03	0.24	(0.21)	2.31	(0.20)	2.51